



CABINET

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To: Councillors Bailey, Barkley (Deputy Leader), Bokor, Harper-Davies, Mercer, Morgan (Leader), Poland, Rattray, Rollings and Smidowicz (for attention)

All other members of the Council
(for information)

You are requested to attend the meeting of the Cabinet to be held in Virtual Meeting - Zoom on Thursday, 17th September 2020 at 6.00 pm for the following business.

Chief Executive

Southfields
Loughborough

4th September 2020

SCRUTINY COMMISSION REPORTS

6. PUBLIC SPACE PROTECTION ORDER LOUGHBOROUGH TOWN CENTRE 3 - 4

A report of the Head of Neighbourhood Services.

Key Decision

8. CHARNWOOD COMMUNITY LOTTERY REVIEW 5 - 6

A report of the Head of Neighbourhood Services.

9. ANNUAL HEALTH AND SAFETY PERFORMANCE REPORT 2019-20

7 - 8

A report of the Head of Strategic Support.

CABINET – 17TH SEPTEMBER 2020

Report of the Scrutiny Commission

ITEM 6 PUBLIC SPACE PROTECTION ORDER (PSPO) – LOUGHBOROUGH TOWN CENTRE

Purpose of Report

To consider the comments and recommendations of the Scrutiny Commission in relation to the Public Space Protection Order (PSPO) in Loughborough Town Centre.

Recommendation of the Scrutiny Commission

That the Cabinet be informed that the Commission welcomes and supports the recommendations set out in the report of the Head of Neighbourhood Services.

Reason

The Commission, having carefully considered and asked questions on the report felt the Cabinet should approve the recommendations set out.

Meeting Discussion

- i. The risk that approval was not provided to extend the PSPO past 20th October 2020 was considered low as legal regulations had been adhered to and so was unlikely to be subject to legal challenge.
- ii. It was acknowledged that delegated authority existed for the Head of Neighbourhoods and Communities, as outlined in section 8.3 of the Council's Constitution. There was a suggestion that the rationale for the delegated authority be emphasized as part of recommendation 2 of the report.
- iii. The maximum amount of extension time for the PSPO was three years. In anticipation of this term expiring, the Council could make preparations for further extension. Any substantial changes to the PSPO would be considered by Cabinet.
- iv. The consultation had received 129 responses which was consistent with previous consultations. It was acknowledged that there was a lack of formal responses from local businesses and partners and this was considered to be due to the ongoing dialogue between the Council and these organisations throughout the consultation period.
- v. The Southfields Park was not included within the PSPO but was within the Civil Injunction area imposed. A Civil Injunction was considered to be the most appropriate course of action, given the issues experienced in the area, involving drug use and begging. If there was a recognised requirement for a PSPO

covering the Southfields Park area, then evidence would be sought in order to facilitate this.

Policy Justification and Previous Decisions

Scrutiny Commission Procedure Rule 11.12 sets out the procedure by which a report of a Scrutiny Committee should be considered by Cabinet.

Implementation Timetable including Future Decisions and Scrutiny

The information in the Cabinet report is not affected by the recommendation of the Scrutiny Commission.

Report Implications

The following implications have been identified for this report.

Financial Implications

There are no further financial implications associated with the recommendation of the Scrutiny Commission.

Risk Management

There are no specific risks associated with the recommendations of the Scrutiny Commission.

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| Key Decision: | No |
| Background Paper: | Scrutiny Commission Minute 53 2020/21, 14th September 2020 |
| Officer to Contact: | Sally Watson Democratic Services Officer (01509) 634969 Sally.watson@charnwood.gov.uk |

CABINET – 17TH SEPTEMBER 2020

Report of the Scrutiny Commission

ITEM 8 CHARNWOOD COMMUNITY LOTTERY REVIEW

Purpose of Report

To consider the comments and recommendations of the Scrutiny Commission in relation to the Charnwood Community Lottery Review report.

Recommendations of the Scrutiny Commission

That the Cabinet be informed that the Commission welcomes and supports the recommendations set out in the report of the Head of Neighbourhood Services.

Reasons

The Commission, having carefully considered and asked questions on the report felt the Cabinet should approve the recommendation set out.

Meeting Discussion

- i. The Community Lottery was promoted by Officers at local events and on market days in Loughborough Town Centre.
- ii. The Community Lottery scheme had maintained its support throughout the Covid-19 pandemic, despite an anticipated decrease. It was considered that without the pandemic, support for the lottery may have increased.
- iii. Officer time was not specifically allocated to the promotion of the Charnwood Lottery, but was part of all roles within the team. Promotional activities involved Officers discussing the scheme with members of the public and community organisations where possible and regular promotion through the internal Communications team at the Council. Therefore, it was difficult to identify a specific financial cost to the Council.
- iv. There was a suggestion that the lottery be promoted wider and that an increase in communications were targeted at players in order to increase understanding of the process and the way in which the money raised was utilised by the organisations that benefitted. It was highlighted that the individual organisations involved in the scheme were responsible for their own promotional activities and that this varied. The Council regularly liaised with organisations involved to encourage an increase in their communications and marketing to customers and would continue to do so. Training had been organised by the Council in order to further facilitate this, although this did not occur due to the Covid-19 pandemic. The target of 1,000 ticket sales per year was encouraged by a strategy involving an enhanced communications plan which would begin in the coming weeks.

- v. It was suggested that the Council provided guidance and further information on the process of the scheme as it was acknowledged that some players were not fully aware of the positive impact that the lottery had on the community. There was extensive information available on the website and this would be highlighted to players.
- vi. The scheme did not involve intensive marketing towards existing, previous or potential supporters.

Policy Justification and Previous Decisions

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Implementation Timetable including Future Decisions and Scrutiny

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Report Implications

The following implications have been identified for this report.

Financial Implications

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Risk Management

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| Key Decision: | No |
| Background Paper: | Scrutiny Commission Minute 52 2020/21, 14th September 2020 |
| Officer to Contact: | Sally Watson Democratic Services Officer (01509) 634969 Sally.watson@charnwood.gov.uk |

CABINET – 17TH SEPTEMBER 2020

Report of the Scrutiny Commission

ITEM 9 ANNUAL HEALTH AND SAFETY REPORT 2019-20

Purpose of Report

To consider the comments and recommendations of the Scrutiny Commission in relation to the Annual Health and Safety Report 2019-20.

Recommendation of the Scrutiny Commission

That the Cabinet be informed that the Commission welcomes and supports the recommendations set out in the report of the Head of Strategic Support.

Reason

The Commission, having carefully considered and asked questions on the report felt the Cabinet should approve the recommendation set out.

Meeting Discussion

- i. The data presented on incidents of injury were wide ranging and did not result in serious impact to Officers. Officers were provided with appropriate training, tools and PPE to reflect their role to reduce the risk of injury.
- ii. It was noted that the perceived reduction in accidents and incidents over the past year could in part be due to a vast increase in Officers working from home and some services operating at a reduced capacity due to the Covid-19 pandemic.
- iii. Officers working from home had continued to report accidents and injury and each case was assessed individually. If the role undertaken by an Officer required a specific work act, and this was related to the accident or injury sustained, then it would be recorded as a work-related accident or injury. It was highlighted that Officers working from home were encouraged to continue to report any accidents or injuries and that the respective Manager was also kept informed.
- iv. One recorded accident or injury was anticipated to result in an insurance claim against the Council, although the progress of this claim was unknown at the time of the meeting.
- v. Officers working from home were encouraged to check and verify their home insurance policy as part of the comprehensive home working assessment, and subsequently disclose their working practices and environment to their insurance company where applicable.

- vi. It was acknowledged that health and safety practices were appropriately adapting to accommodate for new working arrangements.

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| Key Decision: | No |
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